Organisation Structure Synergy Central Team Leaders



Louise Lee

CEO

- Leading and overseeing the efficient, effective and compliant management of the Trust and its schools
- Providing strong strategic leadership towards the Trust's vision and goals
- Oversee the performance of all academies within the trust

• Support the Trust Board in the formulation, development and implementation of its strategy including taking responsibility for key documents, including the long-term strategic plan and self-evaluation and improvement plans

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Richard Lord	Alastair Ogle	Michelle Allbones	Rob Watton	Nick Frankland	James Claxton	Kate Atkins
Deputy CEO	Deputy CEO	Chief Financial	Estates Manager	Andy White (0.2)	Director of People &	(0.4)
Deputise for the	Deputise for the	Officer		IT Systems	HR	Professional
CEO as required	CEO as required		Efficient	Manager		Development
Providing	Providing	Strategic	management of the		Strategic HR advice	Lead
strategic	strategic	leadership of	Trust's school sites	ICT Strategic Plan,	and support,	
leadership	leadership advice	financial planning.	and grounds,	Cyber Security	including workforce	Professional
advice working	working closely	Integrated	including building	Plan and Process	planning and	Development
closely with the	with the	Curriculum Led	fabric, service	Specification,	organisational	MAT lead.
Primary	Secondary Heads	Financial	installations,	supply, and	restructure and	ECT and ITT
Headteachers &	of School &	Planning.	energy/environmental	maintenance of:	disciplinary/	training
senior	senior leadership	Financial advice	management, health	Computers and	grievance	overview.
leadership	teams.	and support to set	and safety, and	other learning	processes.	Workforce
teams.	Ensuring that	and monitor	security, to provide a	delivery devices.	Line-management	reform.
Ensuring that	management	budgets and	safe and secure	Security	of contracted HR	ITT Assessor
management	styles and	manage resources	learning environment	monitoring and	services across the	
styles and	procedures	effectively in line	for staff and	management of	MAT.	
procedures	reflect the ethos	with Trust	students.	the computer	Monitoring and	
reflect the ethos	and values of the	guidelines and the	To manage all	estate:	audit of Single	
and values of	Trust	Academy Trust	premises related	Antivirus	Central Record if	
the Trust		Handbook	compliance with	Email security	required re:	
			relevant legal and	Firewalls	preparation for	
			statutory health and	Data lifecycle	inspection	
			safety matters	governance		
				Backups		

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Jane Storey Deputy Estates Manager and GDPR Lead 0.8

Deputise for the Estates Manager as and when required. Develop an ethos and culture within school for best practice around data protection. Regularly review GDPR information, guidance and resources on the Synergy MAT website. Oversee and distribute information and training around GDPR. Ensure records are kept in relation to GDPR training for staff. Ensure relevant Privacy Notices are issued to individuals, as necessary (staff, parents, etc). Identify and monitor the data processors at work, ensuring that they deal with data in a manner consistent with data protection principles. Monitor data management procedures within school, ensuring compliance with GDPR Lead on the response to requests for information by data subjects, ensuring they are addressed within legal timeframes. Ensure statutory compulsory e-training modules for all staff across the MAT are undertaken in a timely manner, supporting MAT Compliance.